



**Shri Vile Parle Kelvani Mandal's
Mithibai College of Arts, Chauhan Institute of Science and
Amrutben Jivanlal College of Commerce and Economics**

Empowered Autonomous - Affiliated to University of Mumbai



**NAAC Accredited A++ Grade, CGPA: 3.55 (November 2024)
Best College (2016-17), University of Mumbai**

Date: 22nd May, 2026

NOTICE

DEGREE COLLEGE FEE REFUND POLICY 2026-27

Process of cancellation of admission is as follows:-

- Applicant must fill the admission cancellation form available on counter no: 3 & 4.
- The List of mandatory documents is as follows:
 - Admission Cancellation Form.
 - Admission Fee Receipt.
 - Bank Cancelled Cheque (Student/Parents).
- Admission cancellation will be processed by the College office.
- Refund will be sent as per the rules and regulations of the Mithibai College adopted from the rules of the UGC/ University.

The following is the fee refund policy as per UGC for the Academic Session 2023-2024:-

- a. Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the HEIs on account of all cancellations of admissions/migrations of students up to 30 September 2026 and with a deduction of not more than Rs.1,000 as a processing fee, up to 31 October 2026.
- b. For any admission schedule extending/commencing beyond/after 31 October 2026, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply (reproduced below for ready reference).



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Category	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally notified last date of admission
(2)	90%	Less than 15 days before the formally notified last date of admission
(3)	80%	15 days or less after the formally notified last date of admission
(4)	50%	30 days or less, but more than 15 days after formally notified last date of admission
(5)	00%	More than 30 days after formally notified last date of admission

- c. This policy will remain in force for subsequent Academic Sessions until the issuance of a revised policy by the UGC/ University.

Krutika

Prof. Krutika B. Desai

Principal

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